

TRUSTFUL

SUPPORTIVE

CARING

TRUSTWORTHY



RESPECTFUL

SUPPORTIVE



Nadrasca

CARING

TRUSTFUL

is proud to be known for our values.

ANNUAL REPORT 2017-2018

Nadrasca

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Board of Directors

Mike Poole (Chairman)
Keith Kilner (Deputy-Chairman)
Gus Koedyk (Company Secretary)
Christopher James
Roderick Keuris
Christopher Malin
Douglas Mitchell
Christopher Pyke
Tarnya McKenzie (Appointed 22 May 2018)

Report from the Chairman and Executive Director

OVERVIEW

This year will be remembered as the year of transition for Participants and Disability Service Providers into the NDIS, a restructure of funding and service delivery and the biggest social change since the introduction of Medicare. Around the Nation approximately 180,000 people have transitioned into the scheme as the National Disability Insurance Agency moves to a target of 460,000 people entering the scheme by July 2020.

Over a period of 12 months we've gone from seeing a Disability Sector with unmet needs to unmet demand. The funding in NDIS Plans cannot be expended as people are unable to access the services they require and Service Providers like Nadrasca can't find staff to provide the services.

It will also be remembered for Nadrasca's 50th Anniversary on 25 July 2017. It's hard to believe that a sub-committee of an APEX Club fundraising to provide services to six children and their families in 1967 has grown to the organisation Nadrasca is today. It's a testament to all those involved over 50 years for their dedication and commitment to supporting people with a disability.

NATIONAL DISABILITY INSURANCE SCHEME (NDIS)

To assist participants, their families and carers, Nadrasca engaged an NDIS team to provide support prior to and during the planning process for people eligible for the NDIS. The NDIS Department now has four full-time staff.

The NDIS is a fundamental change to the way in which support for people with disabilities is provided in Australia. As we are continually experiencing, the NDIS is a work in progress. It will take time to fully develop and to get it right. Everyone involved in the disability sector – participants, their families, support workers, providers, organisations and, of course, the government and agencies – are having to transition to and become familiar with the complexities of a new funding model of support delivery.

Discussions with many participants and their families, have highlighted the issues,



anxieties, problems and frustrations that participants have faced in the past with unmet needs, and the options, possibilities, developments and – above all – exciting opportunities for the future.

Nadrasca has seen many new 'niche' providers entering the disability space. We are now dealing with Support Coordinators who are creating new challenges due to their lack of experience and general knowledge (e.g. the basis of quoting and what supports we provide).

Nadrasca has met with other providers in the disability environment to build stronger relationships and to support participants by being involved in NDIS planning meetings, to ensure there is accurate information for Nadrasca services. This includes Carrington Health, as the plans of many participants include supports from Allied Health professionals, which covers Occupational Therapy, Physiotherapy and Speech Pathology.

To date, 231 NDIS Plans have been approved for Nadrasca participants.

NADRASCA INDUSTRY

The foundation work put into place over the previous year has begun to show results with the strongest financial result in a number of years. While still showing a net loss, our performance is heading in the right direction.

Nadrasca Industry's increased activity has achieved some impressive numbers through the year across service areas and training/support provision.

Warehouse

The warehouse unloaded 7,742 pallets, moved 8,564 pallets into production and loaded 12,945 pallets for dispatch.

Production

The increase in new customers resulted in greater diversity in jobs and opportunities for supported employees. Some employees assembling door jambs used timber-working tools they worked with in the past. A number of filling machines were purchased to increase our efficiency in weighing and packaging powders etc., and the product testing of homewares utilised the computer skills of some employees.

Over the year we:

- Assembled 445,000 coffee cups
- Packed 222,543 car wash kits
- Tested 960,432 electrical components
- Packed 35 tonnes of salt
- Labelled 312,000 packs of batteries
- Produced 107,000 metal coils for power lines
- Recycled 66,500 telephones
- Counted and packed 160,000 lollypop sticks
- Packed and posted 25,000 sample kits



Printing

In November 2017 our Digital Press was officially launched by The Hon. Jane Prentice MP and The Hon. Michael Sukkar MP. Since then it has rolled over 700,000 'clicks' on more than 500 jobs. It has allowed us to take on high quality, fast turnaround jobs for many of the major infrastructure projects currently underway in Victoria such as Metro Tunnel and the Level Crossing Removal Authority. With our single and four colour offset presses and other printing equipment, we are now well-positioned as Melbourne's only social purpose printer, and have opened up new learning possibilities for supported employees.

NADRASCA COMMUNITY

The beginning of the financial year brought a journey into the new world of the NDIS. Forums about the NDIS were organised for families and friends of Nadrasca participants across all of our sites.

The introduction of the NDIS meant registering Continuity of Support Participants with Aged Care Community Programmes. Those over 65 years at 1 November 2017 were ineligible for the NDIS because of their age.

In January, the Department of Health and Human Services launched its new reporting system to manage client incidents, alongside two systems already developed to improve client safety and wellbeing: the Client Incident Management System (CIMS) and the Reportable Conduct Scheme (RCS).

We successfully completed the Bus Audit on our fleet with Transport Safety Victoria, with no noncompliance.

The inaugural Nadrasca Conference held in June focussed on the NDIS world and the impact it would have on participants, providers, families and our staff. It was attended by 145 people across all areas of the organisation.

NADRASCA TRAINING

Training Group

Semester 2 training commenced in July 2017 with ongoing participants in 22301 VIC Certificate I in Transition Education and

22302VIC Certificate I in Work Education participating until the end of the academic year in December 2017. At that point, those who had completed all course requirements were eligible for graduation, with awards issued by Box Hill Institute. Graduation ceremonies have been held at all sites to celebrate their achievements. It is a great accomplishment for those who worked with trainers and assessors for a full year and achieved competence in all units in which they were enrolled.

Training

Classes started at the beginning of the new academic year in February 2018 for new participants. Twenty-five participants in 22302VIC Certificate I in Work Education and 97 participants in 22301VIC Certificate I in Transition Education were enrolled at Box Hill Institute. Participants come from Nadrasca Industry and all Community Options sites. Many are expected to finish their course at the end of December 2018.

Some transition education participants have a part-time load, having done a half-load in 2017 or are completing some units that will enable them to finish their course in December 2018.

Kitchen Renovations

The kitchen at Rooks Road has been remodelled, with facilities equal to a typical domestic kitchen. This refurbishment fits in with future plans to develop a programme of Non-Accredited Training in Life-Long Learning, particularly for those NDIS participants for whom this is a goal.



All developments and changes in the Training Group are planned to offer our participants an opportunity to participate in life-long learning with the aim of building their independence and capacity to participate in social groups and their community.

QUALITY & COMPLIANCE

Compliance

Community Audits

A re-assessment and Extension to Scope Audit against the Department of Health and



Human Services Standards and National Disability Standards was completed by BSI, the external auditors in September 2017. Nadrasca successfully gained accreditation against the standards.

Industry Audits

A re-assessment and Upgrade to ISO 9001:2015 Audit of Nadrasca Industry was undertaken in May 2018, along with a Surveillance Audit against the National Standard for Disability Services. A number of systems and processes were established and implemented to ensure compliance against the new ISO standards.

Management Systems Development

Sentrinet

Nadrasca has purchased a subscription to the Sentrinet compliance and training system. This includes a comprehensive compliance training programme that enables Nadrasca to meet its legal obligations for occupational health and safety, privacy, workplace bullying, sexual harassment, equal employment opportunity, and the appropriate use of the internet and social media in the workplace.

The Sentrinet system also facilitates providing evidence of the implementation of new Nadrasca Policies and Procedures.

Lexiplex product

Subscription to this system has been purchased to ensure compliance with all Commonwealth and State legislation relevant to Nadrasca.

OH&S

From January 2018, OH&S internal incidents have been managed on CIMSability (Client Management System) Occupation Health & Safety incidents module. This module includes reporting, investigating and service improvements relating to incidents. The implementation of this module has streamlined existing incident reporting processes and provided more thorough follow-up and review.

Incidents classified as having an impact (major or non-major) on participants are now reported to DHHS as per DHHS OH&S reporting requirements.

BOARD MATTERS

Nadrasca is pleased to advise that Taryna McKenzie was appointed to the Board in May 2018.

Nadrasca is fortunate to have a diverse, professional Board with the skills and competencies to guide the current and future direction of the organisation in a constantly changing environment, particularly with the introduction of the NDIS.

DONORS, SUPPORTERS & SPONSORS

Nadrasca wishes to thank all the donors, supporters, corporate sponsors and community groups who have given so generously. Your generosity and assistance is greatly appreciated.



FINANCIALS

The consolidated financial result for 2017-18 is a surplus of \$1,048,535. The Consolidated Statement of Financial Position shows an increase in equity to \$13,210,321.

The Nadrasca Board appreciates the commitment and support of the staff to the organisation and the people we all support.

Nadrasca acknowledges the support of the Victorian Government.



Australian Government
Department of Social Services

The provision of employment assistance services to people with disability is partially funded by the Australian Government under the Services and Support for People with Disability Programme.



Mike Poole
Chairman



Gus Koedyk
Executive Director

Consolidated Statement of Profit or Loss and Other Comprehensive Income for the Year Ended 30 June 2018

	2018 \$	2017 \$
Revenue	14,093,971	12,271,091
Cost of sales	(431,308)	(446,414)
Employee benefits expenses	(10,096,863)	(9,028,346)
Marketing expenses	(38,053)	(8,773)
Depreciation and impairments	(349,388)	(357,310)
Consulting and professional fees	(113,163)	(234,142)
Repairs and maintenance	(506,796)	(203,975)
Rental and occupancy expenses	(212,203)	(242,433)
Motor vehicle and travel expenses	(441,078)	(304,819)
Cleaning expenses	(200,369)	(180,774)
Other expenses	(656,215)	(622,132)
Surplus for the year	1,048,535	641,973
Total comprehensive income for the year	1,048,535	641,973

Consolidated Statement of Financial Position as at 30 June 2018

	2018 \$	2017 \$
ASSETS		
Current assets		
Cash and cash equivalents	808,211	991,109
Trade and other receivables	1,646,985	757,275
Inventories	218,642	360,325
Financial assets	7,012,695	5,298,617
Total current assets	9,686,533	7,407,326
Non-current assets		
Other receivables	212,500	212,500
Property, plant and equipment	7,507,423	7,530,242
Total non-current assets	7,719,923	7,742,742
TOTAL ASSETS	17,406,456	15,150,068
LIABILITIES		
Current liabilities		
Trade and other payables	1,073,822	951,180
Other current liabilities	1,073,931	233,268
Short term provisions	1,909,903	1,685,978
Total current liabilities	4,057,656	2,870,426
Non-current liabilities		
Long term provisions	138,479	117,856
Total non-current liabilities	138,479	117,856
TOTAL LIABILITIES	4,196,135	2,988,282
NET ASSETS	13,210,321	12,161,786
EQUITY		
Reserves	241,108	222,507
Accumulated surpluses	12,969,213	11,939,279
TOTAL EQUITY	13,210,321	12,161,786



Statement by Independent Auditor – Saward Dawson

We, Saward Dawson have been appointed as Auditor of the Group for the year ended 30 June 2018. The summarised annual financial statements, which comprise of the Consolidated Statement of Profit or Loss and Other Comprehensive Income and Consolidated Statement of Financial Position are derived from the audited financial report of Nadrasca Ltd for the year ended 30 June 2018 upon which we expressed an unmodified opinion in our report to members.

The summarised annual financial statements do not contain all the information required by the Australian Accounting Standards and the ACNC Act.

For a better understanding of the financial position of the organisation, please refer to the Statutory Annual Financial Statements.



Statement on behalf of the Board

I, Gus Koedyk, being the officer in charge of the preparation of this summarised Annual Financial Report comprising the Consolidated Statement of Profit or Loss and Other Comprehensive Income and Consolidated Statement of Financial Position of Nadrasca Ltd for the year ended 30 June 2018, state that the financial report has been extracted from the books and records of the Company and shows a true and fair view of the state of affairs of the Group.

A full set of audited accounts is available upon request or can be viewed on Nadrasca's website – www.nadrasca.com.au

